

Commission Proceedings 10-13-2022

The Board of Carter County Commissioners met in regular session on Monday, October 13, 2022, in the Carter County Commission Board Meeting Room of the Carter County Courthouse at 214 Park Street in Ekalaka, Montana. Steve Rosencranz, Chairman; Rod Tauck, Vice Chairman; and Mike Watkins, member was present.

The meeting was called to order at 9:00.

County Maintenance Bob Jacobs stepped into the meeting to inform the Commissioners that the Town of Ekalaka has the order for the water to be shut off at the Old Hospital building.

Commissioner Watkins made the motion to approve the meeting minutes for October 03, 2022. Commissioner Tauck seconded the motion. there was no public comment and the motion carried.

Clerk and Recorder Pam Castleberry joined the meeting. She described a drainage issue at the airport south of the weed building where there as been run off from the pavement.

Pam also asked the Board about construction in progress to be closed out on the Airport paving project and hospital project. The commission would like to keep the project funding open for the hospital to use on the auxiliary power generator project and the cement project on the South side of the of the New Hospital. The consensus of the Board is to close the funding for the Airport paving project and prepare for any other repairs or maintenance through other funding.

County Attorney Corbit Harrington joined the meeting.

The Commission reviewed the Contract for Services with Stahly Engineering and KLJ Engineering. The Contract for professional services with Stahly covers the work that Robie Culver will be doing on the Comprehensive Capital Improvement plan (CCIP). The commission placed a call to Greg Benjamin of Stahly regarding updating the contracts and questions on the need to advertise for a Request for Qualification.

Commissioner Tauck left the meeting.

The Board placed a call to Robie Culver of Stahly Engineering to discuss updating the CCIP. Robie stated that cost to update the CCIP would be between \$20,000.00 -\$30,000.00. There are no funds to offset the cost of the update until next spring. Minimum Allocation Grant Funds and PIILT funds maybe used to pay for the CCIP.

The County turned over the Minimum Allocation Grant funds to the Town of Ekalaka for the water line replacement project. The quarterly report for the grant funds is due from the Town this week by order of County Resolution # 07142022-01

The commission may update the CCIP needs assessment from 2015 and forward them to Robie to put together the final draft. The update will require input from each department, and county residents to complete a new 5-year plan.

There was a review by County Attorney Corbit Harrington of the Procurement Policy regulations as they pertain to Contract for Services.

Commissioner Watkins made the motion to Approve Resolution # 10132022 that shows Carter Counties intent to participate in Operation Green light. This is a National Association of Counties and National

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Association of Veteran Service Officers program to shine a green light on municipal buildings from November 7-13- 2022 to show support for Veterans. Commissioner Rosencranz second the motion. there was no public comment and the motion carried.

The commissioners met on site with County maintenance Bob Jacobs to finalize plans to shut off the water at the Old Hospital building.

The meeting broke for lunch at 12:00 and was called to order at 1:00 pm.

The commission discussed the Old Hospital building electrical bill and plans to terminate services. There was also discussion regarding plans for the remaining items in the building.

The commission reviewed, updated and approve the letter of employment for Kristy Bruce as the Event Center Coordinator that was presented by Clerk and Recorder Pam Castleberry.


Pam requested an appointment on the upcoming agenda to review Human Resource employee findings and directives.

The Commission placed a call to Samantha Kemp, DNRC Grant Manager for the Minimum allocation grant funds (ARPA) funding. There was no answer.

There being no further business, the meeting adjourned at 2:42 pm.

Board of County Commissioners

Carter County, Montana



Steve Rosencranz, Chairman

Attest: 

Clerk of the Board