**Zoom DEFENDANT CHECKLIST**

**EMAIL OR FAX the following immediately upon completing. You will have 5 days to mail the original document with your signature back to the Court.**

1. **\_\_\_\_\_ Defendant Info sheet**
2. **\_\_\_\_\_ Copy of your driver’s license or a photo ID if you do not have a driver’s license.**
3. **\_\_\_\_\_ Zoom Conditions**
4. **\_\_\_\_\_ MCA Code for violation** **(read and initial and date each page)**
5. **\_\_\_\_\_ MCA Code for Penalty (read and initial and date each page)**
6. **\_\_\_\_\_ Dangers of Self Representation**
7. **\_\_\_\_\_ Include this Checklist**
8. **\_\_\_\_\_ Appearance Bond**

**Date: \_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**MAIL TO THE COURT, IMMEDIATELY, THE FOLLOWING: (You will have 5 days to get these original documents filed with the Court)**

**1. \_\_\_\_\_ Defendant Info sheet**

**2. \_\_\_\_\_ Copy of your driver’s license or a photo ID if you do not have a driver’s license.**

**3. \_\_\_\_\_ Zoom Network Conditions**

**4. \_\_\_\_\_ MCA Code for violation (read and initial and date each page)**

**5. \_\_\_\_\_ MCA Code for Penalty (read and initial and date each page)**

**6. \_\_\_\_\_ Dangers of Self Representation**

**7. \_\_\_\_\_ Include this checklist**

**8. \_\_\_\_\_ Make copies of everything for your own records.**

**9. \_\_\_\_\_ Appearance bond check or money order, make it to Carter County Justice Court**

**Date: \_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Carter County Justice Court Information:**

**P.O. Box 72, Ekalaka, MT 59324**

**Phone: 406-775-8754**

**Fax: 406-775-8755**

**Email: Kamely.Harkins@mt.gov**

**Office open Monday through Friday 8:00-12:00 & 1:00-5:00**